

THURSTON COUNTY MEDIC ONE  
EMERGENCY MEDICAL SERVICES COUNCIL  
HYBRID MEETING

**AGENDA - REVISED**

March 20, 2024, 3:30 PM

- I. CALL TO ORDER/ROLL CALL
- II. APPROVAL OF AGENDA
- III. PUBLIC PARTICIPATION
- IV. REVIEW AND APPROVAL OF MINUTES
  - A. EMS Council February 21, 2024
  - B. Ops Committee March 7, 2024 (informational only)
- V. COMMITTEE REPORTS
  - A. Operations Committee – Ops Chair or Representative
  - B. West Region EMS Council – WREMS Representative
  - C. Staff Report – <https://www.thurstoncountywa.gov/m1/Pages/meetings.aspx>

VI. OLD BUSINESS

	ITEM	PRESENTER	EXPECTED OUTCOME
A.	EMSC Meeting Date/Time	Moon	Update
B.	EMSC Bylaws	Greenstein/Miller-Todd	Review

VII. NEW BUSINESS

	ITEM	PRESENTER	EXPECTED OUTCOME
A.	Operations Committee Structure and Meeting Calendar	Miller-Todd	Information
B.	Board of Health Presentation	Miller-Todd	Information
C.	Medic One Structure	Miller-Todd	Discussion

VIII. PUBLIC PARTICIPATION

IX. GOOD OF THE ORDER

X. ADJOURNMENT

This meeting is hybrid. To attend this meeting virtually, please follow the instructions below. To attend this meeting in person, it will be held at 2703 Pacific Ave SE, Olympia WA 98501.

March 20, 2024, 3:30 pm

Please join this meeting from your computer, tablet, or smartphone <https://us02web.zoom.us/j/88394707722?pwd=bUdTR1pyWDlkZ3owNjhTMGhWRm5lUT09>

Meeting ID: 883 9470 7722  
Passcode: 199130

You can also dial in using your phone.  
(For supported devices, tap a one-touch number below to join instantly.)

+1 312 626 6799 US  
+1 646 558 8656 US  
Meeting ID: 883 9470 7722  
Passcode: 199130

**Thurston County Medic One  
Emergency Medical Services Council – Regular Meeting  
Hybrid – 2703 Pacific Ave SE, Olympia  
February 21, 2024**

---

**PRESENT**

**(In-Person):** Stan Moon, Brian VanCamp, Lenny Greenstein, Tom Carroll, Margaret McPhee, Cindy Hambly, John Ricks

**PRESENT**

**(Virtual):** Harry Miller, Angela Jefferson, Sheila Fay, Liberty Hetzler

**ABSENT:**

**EXCUSED:** Larry Fontanilla, Matthew Morris, Gary Edwards

**GUESTS:** Steve Brooks (V), Mindy Churchwell (V), Wendy Rife (V), Shawn Crimmins (I), Derek Smith (I), Brian Hurley (V), Daniel Bivens (I)

**STAFF:** Ben Miller-Todd, Sandra Bush, Joy Keene, Chris Clem, Clint Wathen, Juan Mejias

**CALL TO ORDER/ROLL CALL** – Chair Moon called the meeting of the Emergency Medical Services Council (EMSC) to order at 3:30 PM.

**I. APPROVAL OF AGENDA – MSC** – (Greenstein/Ricks) move to approve the agenda and this carried.

**II. PUBLIC PARTICIPATION** – None.

**III. REVIEW AND APPROVAL OF MINUTES**

- A. EMS COUNCIL – December 20, 2023 (Greenstein/McPhee) move to approve the minutes, and this carried.
- B. OPERATIONS COMMITTEE – January 4, 2024, February 1, 2024 (informational only)

**IV. COMMITTEE REPORTS**

- A. **OPERATIONS COMMITTEE:** VanCamp reported: 1) The Ops committee passed recommendation of a new EMT class handbook to the EMSC. 2) The new MPD PCR policy will be put in place April 1<sup>st</sup>, which explains how and when patient care reports are submitted. 3) Transfers in/out at the new Lacey off campus ED were discussed. 4) Comments on DOH proposed draft rules for WAC 246-976 (EMS Program) will be received through March 7, 2024.
- B. **WEST REGION EMS COUNCIL:** No regional meeting since the last EMSC meeting. The EMS conference will be in May, in Ocean Shores.
- C. **STAFF REPORT:** Staff report is available on the website. [Thurston County | Medic One | Committee Meeting Information \(thurstoncountywa.gov\)](https://www.thurstoncountywa.gov/committees/medic-one). Miller-Todd highlighted on the following: 1) The spring EMT class is underway with 32 students currently enrolled. 2) Staff is working on paramedic recruitment – ads have been placed with JEMS, Indeed, and Daily Dispatch. Information is on our website and Facebook.

**V. OLD BUSINESS** – No Old Business

**VI. NEW BUSINESS**

- A. Medic One Office Hours – Effective April 1, 2024, Medic One business hours will change to 7am – 4pm, Monday – Friday. These hours align with Emergency Management.
- B. EMSC Meeting Day/Time – With the addition of 2 County Commissioner's, there has been a change in the Commissioner's schedules, so the EMS Council meeting will change to the 4<sup>th</sup> Thursday of each month, effective with the April meeting. We have 3 options for times, either 1pm – 2pm, 2pm – 3pm, or 3pm – 4pm. Staff will send out a doodle poll, asking members for their preferred time.
- C. Regional EMS and Trauma Care Council Membership Application – Position # W-34 & W-35 – An

application was received from Justin Bell for the W-34 position (Emergency Room Nurse rep) and Wendy Rife for the W-35 position (Trauma Program Manager). (Greenstein/Carroll) move to recommend to DOH the approval of the applications for both positions, W-34 & W-35, and this carried.

- D. EMT Class Policies & Procedures – Clem reported: The EMT class handbook had not been updated for quite some time, so the Ops committee chartered a workgroup, with representation from the EMSC, Ops, MPD, Medic One staff, SEIs, EMS Evaluators, and Thurston County Fire Commissioners to review the current rule set. The updated draft included in the meeting packet was presented to the Ops committee for review, and after editing and discussions with the Ops committee and associated agencies, Ops is asking the EMSC for their recommendation to DOH.

Hambly had the following questions/suggestions: 1) Attendance/Absences, #4 – “absences must be approved prior to the missed class”. Who approves this? Clem said the SEI approves it. 2) Make-Up Requirements, #3 – Underline “must” in the first sentence and remove the 2<sup>nd</sup> sentence. 3) Testing, #5 – strike “the student has 2 retake attempts to achieve the passing score” and replace with “the student will retake the test until a passing score is achieved”. 4) Attire & Hygiene, #1 – Chris will add duty pants and dark colored shoes, to the attire expectations. (Hambly/Greenstein) move to recommend the EMT class policies to DOH, as amended, and this carried.

- E. Board of Health Briefing – Miller-Todd reported: In the current medical environment, a large part of what is being discussed in a variety of committee meetings, is how to break down barriers, or silos, in health care and how to communicate and coordinate effectively across different entities. There are some items that have become prominent, where there is a very clear need to integrate EMS, Public Health and other healthcare entities and make sure there is collaboration, communication, and effective managing to break down silos. Miller-Todd and Fontanilla will present a briefing to the Board of Health on April 9<sup>th</sup> at 3:45 pm, at the Atrium. The briefing will be presented to the EMS council at the March meeting. Miller-Todd and Fontanilla will routinely brief the Board of Health, on an annual basis.
- F. 8<sup>th</sup> Medic Unit Anticipated Timeline – Miller-Todd reported: The 8<sup>th</sup> medic unit will require 10 new paramedics and funding is available in the 2025 budget for this. The biggest hurdle we will be facing is the expected need to hire 20 or more paramedics throughout 2024 into 2025 to not only meet the current shortage of 10 paramedics, but also add the additional 10 necessary for the additional Medic Unit. As mentioned in the staff report, staff is working on national recruiting, and working with military partners up north. Angela Jefferson asked Miller-Todd about speaking to the military medics at Madigan who are nearing their end of time of service. Jefferson also suggested having a recruiter on staff. Trevor Palmer, Yelm City Council, asked about staff speaking to the National Guard.

**VII. PUBLIC PARTICIPATION – None**

**VIII. GOOD OF THE ORDER - None.**

**IX. ADJOURNMENT– Meeting adjourned at 4:35.**

THURSTON COUNTY MEDIC ONE  
OPERATIONS COMMITTEE ~ MEETING MINUTES  
HYBRID - ESC  
March 7, 2024

**PRESENT**

**(In-Person):** Brian Hurley, Larry Fontanilla, Wendy Hill, Mark Gregory, Steve Brooks, Ray Curtis, Eric Forsythe, Matthew Morris

**PRESENT**

**(Virtual):** Ciaran Keogh, Mindy Churchwell

**ABSENT:** Leonard Johnson, Wendy Rife, Carla Carter

**EXCUSED:** Brian VanCamp

**GUESTS:** Derek Smith (I), Jennifer Schmidt (I), Joey Rodriguez (V), Kevin Heindel (V), Rian Winter (V), Greg Perry (V), Michael Hughes (V)

**STAFF:** Ben Miller-Todd, Sandra Bush, Chris Clem, Scott Brownell

**I. CALL TO ORDER/ROLL CALL** – Vice-Chair Gregory called the meeting to order at 2:00.

**II. APPROVAL OF AGENDA –MSC** – The agenda was amended to add item (G) to New Business: Appoint Special Project Committee. (Brooks/Hurley) move to approve the agenda as amended and this carried.

**III. PUBLIC PARTICIPATION** – None

**IV. REVIEW AND APPROVAL OF MINUTES**

1. Operations Committee – February 1, 2024 – (Curtis/Brooks) move to approve the minutes and this carried.
2. EMS Council – February 21, 2024 (Informational only)

**V. COMMITTEE REPORTS**

- A. **West Region EMS Council** – Clem reported on the March 6<sup>th</sup> meeting: 1) EMS Conference planning is still underway. Registration opened last week, and 50 attendees have already registered. 2) There was discussion about mental health patient volumes and a lack of access to appropriate resources. Mental health reimbursement from the state is very low so facilities are struggling to afford to offer the services. As a result, 2 facilities in Pierce County are closing. It was suggested that the WREMS council draft a letter to DOH. 3) The Quinalt Nation applied to upgrade their licensure to ALS, and it was approved by the council. 4) 2023 taxes were filed without issues.
- B. **Subcommittees**
  1. Equipment Committee (EqC) – Rian Winter reported on the February 29<sup>th</sup> meeting: 1) National drug shortages – Saline irrigation bottles (semi-mitigated with Saljet), lidocaine, ketamine (semi-mitigated with concentration change), Albuterol vials (semi-mitigated with fish rather than vials), and Sodium Bicarb. 2) Video Laryngoscopy (McGrath) has arrived. Training and rollout are being planned. 3) OFD is trialing a steerable bougie. 4) New BVM trial is underway at TFD. Rollout for rest of county is anticipated to start second quarter 2024. 5) New AED rollout is underway. There have been some issues with the trainers, and an alternate was found with no significant cost change. 6) Next meeting is March 21<sup>st</sup> at 0930.
  2. Mass Casualty Incident (MCI) Committee – No report.
  3. Training Advisory Committee (TAC) – Clem reported: The trial of a new BVM was just wrapped up at Tumwater and we are releasing the training that the Tumwater crews developed to the rest of the agencies this month. The new BVM works for both adult and pediatric patients, so we can reduce the number of BVMs we are carrying on the rigs. It also has a smaller volume, limiting the risk of volutrauma and barotrauma.
  4. Transportation Resource Utilization Committee (TRU) / Hospital Diversion – No report.
  5. ePCR Committee – Clem reported: 1) The MPD's ePCR policy is effective April 1<sup>st</sup> and can be found on Medic One's website. 2) Scott is working on ordering replacement ePCR tablets.
- C. **Staff Report** – Staff report is located on the website at – <https://www.thurstoncountywa.gov/m1/Pages/meetings.aspx> Miller-Todd highlighted on the following: 1) Paramedic testing is April 10 – 11 and staff is working on a nationwide recruit. JOLT pulled information from Medic One's FB page and wrote an article that said Medic One is just starting the 1<sup>st</sup> tier system this year. The FB page has been changed.

## **VI. OLD BUSINESS**

- A. EMSC Report – Gregory reported: 1) EMSC meetings will change to the 4<sup>th</sup> Thursday of each month, and they will meet 1:00 – 2:00 pm. 2) The EMSC recommended two WREMS applications, one for Wendy Rife (W-35) and one for Justin Bell (W-34), to DOH. 3) EMSC approved the EMT class policy, with recommended changes.

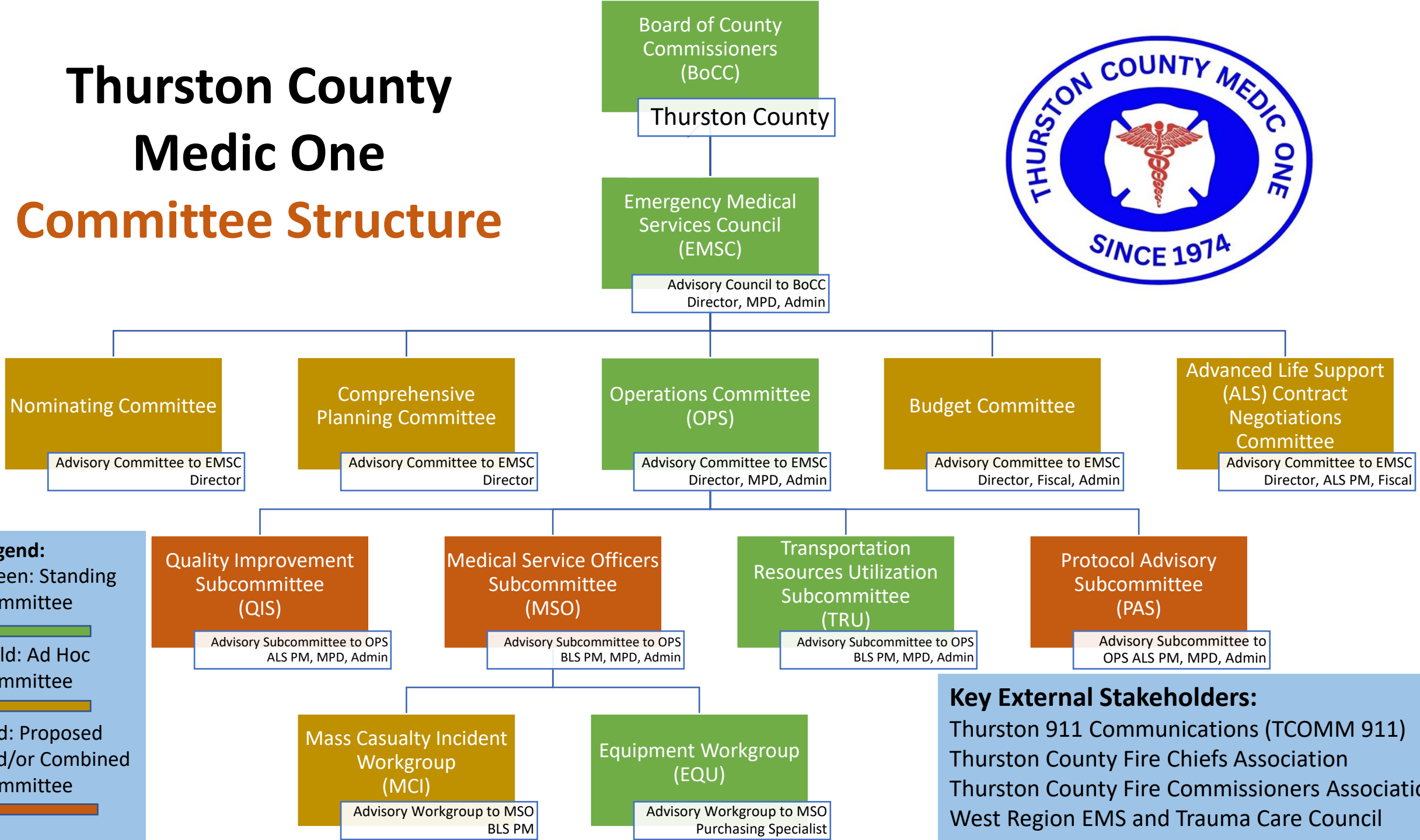
## **VII. NEW BUSINESS**

- A. Medic One Office Hours – Effective April 1, 2024, Medic One business hours will change to 7:00 am – 4:00 pm.
- B. Semi-Annual Review of Ambulance Ordinance – No recommended changes.
- C. Medic One Committee Structure – Miller-Todd asked the committee for adoption of a new committee structure for Medic One, which would take effect April 1<sup>st</sup>. (Hurley/Brooks) move to adopt the new committee structure, and this carried.
- D. EMSC Bylaws Update – Miller-Todd reported: An EMS Council Bylaw committee was formulated to review possible changes to the bylaws. The committee consisted of EMS Council members, as well as the Chair of Ops. The proposed changes will be presented to the EMS Council at their March meeting and will be asked for recommendation to the BoCC. If the recommendation is made by EMSC then it will go to the BoCC in April. Miller-Todd presented the proposed changes that affect Ops: MultiCare and Capital Medical Center will share a position on the Ops committee; TCOMM's representative position will change from Department of Communications to TCOMM911; and the committee added a representative position for South Sound Behavioral Hospital. Brooks recommended changing "South Sound Behavioral Hospital" to "a receiving behavioral health hospital". Miller-Todd will take the recommendation to the Bylaw Committee.
- E. Paramedics Staffing Update – Miller-Todd reported: We are expecting a shortage of 10 paramedics as we move into the summer months, and we will need an additional 10 medics in early 2025 when we staff an 8<sup>th</sup> medic unit. This will be an ongoing conversation as we move forward, and staff has bolstered the recruitment process to nationally. As we go forward there may be an opportunity to potentially host our own paramedic training program locally.
- F. Zoom to Teams Transition – Effective April 1<sup>st</sup> virtual meetings will be held via Teams instead of Zoom.
- G. Appoint Special Project Committee – Eric Forsythe, Shawn Crimmins, and Ray Curtis will be reps on the committee. The goal is to have applications reviewed and presented to Ops at their April meeting.

**VIII. GOOD OF THE ORDER** – 1) Miller-Todd presented initial impacts of the MultiCare Off Campus Emergency Department (OCED) for transport destination of patients, and this showed Providence having a decrease of 9%, Capital Medical Center having an increase of 2%, and the OCED showing a 7.2%. These are public transports only. Also, there has been a flattening in wait times of over 45 minutes, and a reduction in the 90+ range. This report will be emailed to Ops members. 2) Brooks announced LFD's 75<sup>th</sup> anniversary celebration will be on April 2<sup>nd</sup> at LFD headquarters.

## **IX. ADJOURNMENT** – Meeting was adjourned at 2:32.

# Thurston County Medic One Committee Structure



MON	TUE	WED	THU	FRI
	BoCC Agenda Setting (09:00 - 12:00)	WREMS Council (10:00 - 12:00) QUARTERLY  Emergency Services Management Meeting (13:00 - 14:30)	ALS Inservice (09:00 - 11:00)  ALS Chiefs (12:00 - 13:30)  Operations Committee (OPS) (14:00 - 15:00)	
Thurston County Appointed Directors (11:30 - 13:00)	BoCC Agenda Setting (09:00 - 11:00)  BoCC / Thurston County Appointed Directors (11:00 - 12:00) EVERY FOURTH WEEK  TCOMM FLAC (13:00 - 14:30) SECOND TUESDAY OF EVERY TWO MONTHS  BoCC Business Meeting (14:00 - 17:00) EVERY OTHER WEEK	Medic One Staff Meeting (09:30 - 10:30)	Quality Improvement Subcommittee (QIS) (09:00 - 10:30)  ALS MSO Meeting (10:30 - 12:00)  Transportation Resource Utilization Subcommittee (TRU) (13:00-14:00)  Protocol Advisory Subcommittee (PAS) (14:00 - 15:30)	
TCOMM Operations Board Meeting (13:00 - 15:00)	BoCC Agenda Setting (09:00 - 12:00)	Equipment Workgroup (EQU) (09:30-10:30)  Emergency Management Staff Meeting (10:30 - 12:00)	Criteria Based Dispatch Quality Improvement (CBD QI) (08:30 - 10:00)  Medical Service Officers (MSO) (13:00 - 14:30)	
	BoCC Agenda Setting (09:00 - 11:00)  BoCC Business Meeting (14:00 - 17:00) EVERY OTHER WEEK	Thurston County Fire Chiefs Association (13:00 - 15:00) LAST WEDNESDAY OF MONTH	Emergency Management Council (10:00 - 12:00)  Emergency Medical Services Council (EMSC) (13:00 - 16:00)	