**Superior Court of Washington, Thurston County**

**Family and Juvenile Court**

|  |  |
| --- | --- |
| Petitioner:    Respondent: | Case No.  **Notice of Hearing for**  **Court Commissioner Motions-**  **Probate & Guardianship, Minor Guardianship**  (NTHG) |

**To the County Clerk and all parties:**

|  |
| --- |
| 1. A court hearing has been scheduled for:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (date) at\_\_\_\_\_\_\_\_\_\_ (time). |
| 2. The **name** of the motion or type of hearing is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. The motion was filed on: \_\_\_\_\_\_\_\_\_\_\_\_ (date) by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of party). |
| **3.** The hearing should be scheduled on the following court session:  **🡪**  Check that the court session is available before you schedule  a hearing on the Clerk’s web page: [www.co.thurston.wa.us/clerk](http://www.co.thurston.wa.us/clerk) |
| **Minor Guardianship** (Wednesday 9:00 & 10:00 a.m.)  **Courtroom 1- Zoom Meeting ID: 772-162-1402**  **Probate & Guardianship** (Friday 2:00 & 3:00 p.m.)  **Courtroom 2- Zoom Meeting ID**: **429-655-5966** |
| ***Warnings!***   * You need to schedule this hearing by 5:00 p.m. at least 6 business days ahead of time. Consult local and state court rules. * If you do not go to the hearing, the court may sign orders without hearing your side. You must file all paperwork to respond to a motion before the court hearing. |

|  |  |
| --- | --- |
| **4. Declaration of Service** | **5. Person Scheduling this Hearing** |
| I declare that on \_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_, I  deposited in the United States mail,  delivered through a legal messenger service,  personally delivered, a copy of this notice of hearing,  the motion, and all paperwork filed along with the motion, to all people listed below in section 6.  I declare under penalty of perjury under the laws of Washington State that the foregoing is true and correct.  Signed at \_\_\_\_\_\_\_\_\_\_\_\_\_\_(City)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(State)  Date Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Printed name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Petitioner  Respondent  Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Sign:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Print Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  WSBA#:\_\_\_\_\_\_\_\_\_\_(if attorney)  Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  City/State/Zip:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Telephone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |
| --- | --- |
| **6. Names and Contact Information for Everyone Notified of this Hearing** | |
| Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Attorney for:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  WSBA #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Attorney for:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  WSBA #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Telephone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Attorney for:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  WSBA #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Attach more pages if needed. | Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Attorney for:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  WSBA #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Telephone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |
| --- |
| **7. Instructions for Appearing by Zoom** |
| **Joining by Computer or Smartphone**   * Go to <https://zoom.us> or download the free app to your phone or device. * You will need the Zoom meeting ID for the hearing which could be found in section 3. * Once on Zoom click “Join a Meeting”, enter the Zoom meeting ID, and click “Join”.   **Join by Telephone If**   * You do not have a microphone or speaker on your computer * You do not have a smartphone * You cannot connect to a network for video or computer audio.   **Phone Controls**:  **\*6** – mute/unmute  **\*9** - Raise hand  **To Join by Telephone**   * Call (253) 215-8782 * Enter the Zoom Meeting ID followed by # symbol.   **Before Your Hearing, Get Prepared**   * Make sure you have a good Internet connection * Make sure your screen name is your first and last name. * No profile picture/photo is allowed. * Remember that you are still appearing in court and should act and dress appropriately. * Use earbuds or headphones if you can. This frees up your hands and improves sound quality. * Find a quiet place where no one will interrupt you. * Do not use the chat unless you are having audio issues and need to let the Court know. * Mute your microphone unless you are asked to speak.   **Observer**   * If you are not a party to a case, then you are required to identify yourself by renaming yourself to Observer.   **DO NOT RECORD ANY COURT HEARINGS WITHOUT PERMISSION OF THE COURT IN THE HEARING**  The Court keeps a record of all proceedings. You can order transcripts or copies of the hearing from the Court. More information can be found on the Court’s Website: <https://www.thurstoncountywa.gov/departments/superior-court/court-services/ordering-copies-electronic-recorded-hearings-and-transcripts-proceedings> |